

**HAWAII ISLAND FESTIVAL HO'OLAULE'A
SATURDAY, SEPTEMBER 21, 2019**

APPLICATION

The undersigned submits this application for a food concession at the Hawaii Island Festival Ho'olaule'a on the above-mentioned date. My signature to this form indicates my agreement to the Rules & Regulations set forth by Hawaii Island Festival. Enclosed is a cashier's check or postal money order for \$150.00 to cover the booth fee. NO personal checks will be accepted.

Name of Group/Organization _____

Contact Person: _____ Phone (day) _____

Address: _____

Federal I.D. #, Social Security # or _____
(This is **REQUIRED**. We MUST have one or the other)

GE License # _____

Items to be sold in booth are limited to first choices per deposit of \$150.00 booth fee. List your choice of entrée plus items that complete a plate lunch. **Due to the rise in food cost, you will be able to charge, at your discretion, the value of your plate lunch.**

Entrée Choice and sides

IMPORTANT NOTE:

NO ELECTRICAL POWER WILL BE PROVIDED. YOU NEED TO BRING YOUR OWN GENERATOR IF POWER REQUIREMENTS ARE NECESSARY.

HAWAII ISLAND FESTIVAL - HO'OLAULE'A
Saturday, September 21, 2019 – Waimea Baseball Field

FOOD CONCESSION RULES AND REGULATIONS

Thank you for your interest to participate as a food concessionaire at the Hawaii Island Festival Annual Ho'olaule'a on Saturday, September 21, 2019.

Our deadline has been moved up earlier this year to allow spaces to be filled should your group decline the invitation to participate.

Your application along with your cashier's check or postal money order in the amount of \$150.00 payable to "BIRCD" (Big Island Research Conservation Development our fiscal agent) must be received by the Food Committee Chair no later than 15 days after you've received your application.

Applications received after your 15 days will be considered on a space available basis. THERE WILL BE NO EXCEPTIONS! Hawaii Island Festival does not take any commission from food sales.

Vendors must provide their own TENT, tables, chairs, extension cords, water, cooking equipment, generator, etc. No power provisions will be provided.

ANY QUESTIONS, CONTACT THE HEALTH DEPARTMENT DIRECTLY. EACH GROUP/ORGANIZATION WILL BE RESPONSIBLE FOR OBTAINING THE NECESSARY STATE FOOD PERMIT, COUNTY VENDOR PERMIT and **NEW** 📄 FOOD HANDLER CERTIFICATION – <http://health.hawaii.gov/san/food-safety-education/> and a fire extinguisher.

STATE FOOD PERMITS need to be obtained from the Department of Health on your own. Any questions contact the Health Department directly.

The COUNTY VENDOR PERMIT application, your \$30.00 fee, payable to **Shauncette Akima** and a copy of your GE License must be submitted simultaneously to Shauncette Akima by September 1, 2019. The \$30 cashier's check / postal money order will be cashed and paid to the County Parks Department - they do not accept checks, only cash!

CONTACT INFORMATION:

Shauncette Akima
64-5255 Nani Waimea St.
Kamuela, HI 96743
Cell: 640-3729
[**shauncette@gmail.com**](mailto:shauncette@gmail.com)

ALL PERMITS MUST BE VISIBLY POSTED WITHIN YOUR BOOTH.

Each group/organization will be responsible for setting up and cleaning up their space. Please provide your own portable trash receptacles & bags to transport rubbish to the large bins provided.

All booths will be set up and ready to serve the public no later than 9:00 am. The public will be at the park waiting for the Paniolo Parade to start and looking to purchase food. All booths will remain open for service until 4:00 p.m.

VACATING YOUR ASSIGNED BOOTH AREA CAN COMMENCE ONLY AFTER ALL ENTERTAINMENT IS COMPLETED at 4:00pm. Your area must be cleaned up no later than 5:00 p.m. The gates will be locked at 5:00pm.

Each booth space provided will be approximately 10'X 12'. Please stay within your area. Booth space closest to the road will be reserved for those groups/organization utilizing charcoal fires for cooking. Should it become necessary, Hawaii Island Festival reserves the right to refuse booth space to any group/organization at their discretion.

We are anxiously looking forward to another successful year.

There will be only one booth selling SODA, JUICE & WATER. No other food booth may sell these drinks. If so, you will be asked to remove those items.

COUNTY VENDOR AND STATE FOOD PERMITS MUST BE POSTED in the food booth on the day of the event. Any questions, contact the Health Department directly. Booth closure due to not any health permit is not the responsibility of Hawaii Island Festival and no booth fee will be returned in this case.

Any CANCELLATION 30 days before Saturday, 21 September 2019, will result in a 1/3 forfeiture of your booth fee.

MAHALO FOR YOUR PARTICIPATION AND SUPPORT!

Mail Applications and checks to:

Shauncette Akima

FOOD COMMITTEE

64-5255 Nani Waimea Street

KAMUELA, HI 96743

A parking permit will be mailed to you after receipt of your Hawaii Island Festival Application, the State Food Permit, the Health Department Food Handler's Certification (**any questions contact the Health Department directly**) and cashier's check/money order.